

F O R W A R D P L A N

FOR THE PERIOD : 1 NOVEMBER 2019 TO 29 FEBRUARY 2020

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 NOVEMBER 2019 TO 29 FEBRUARY 2020**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Medium Term Financial Strategy	Executive Board	14 November 2019
2	Determination of Council Tax Base	Council	11 December 2019
3	Initial Budget proposals 2020/21	Council	11 December 2019
4	Air Quality Strategy	Executive Board	27 February 2020

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Resources Portfolio

Medium Term Financial Strategy	Executive Board 14 November 2019	To seek approval for the Council's Medium term Financial Strategy for 2020/21 to 2022/23.			Operational Director - Finance
Determination of Council Tax Base	Council 11 December 2019	To seek approval for the Council Tax base for 2020/21 for the Borough			Operational Director - Finance
Initial Budget proposals 2020/21	Council 11 December 2019	To seek approval for the initial set of revenue budget proposals for 2020/21.			Operational Director - Finance

Environmental Services Portfolio

Air Quality Strategy	Executive Board 27 February 2020	To approve the Halton Air Quality Strategy.	Halton Air Quality Officers group – with membership covering public health, environmental health, planning, regeneration, transport, active travel, sustainability;	UK Clean Air Strategy; Report on Air Quality in Halton 2015; Halton Air Quality JSNA; all reports available via Sarah Johnson Griffiths	Sarah Johnson Griffiths – sarah.johnson-griffiths@halton.gov.uk
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			Halton Air Quality Forum consulted in regular meetings and via one-off focus groups.		

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Education and Social Care Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill